

Commercial Wood Seller Registration Program

Alaska Department of Environmental Conservation

Program Requirements: Version 1 - February 23, 2015



The Wood Moisture Disclosure Program is a state wide voluntary program to promote dry wood burning by Alaska's residents. The program seeks to bring together wood buyers with wood sellers that will provide them additional information on the moisture content of their wood. By understanding the condition of the wood they purchase, residents can either use the dry wood now or plan ahead for seasoning their wood appropriately for use in their wood heaters.

What is a Commercial Wood Seller?

A person or business who sells wood for space heating. People or businesses that only sell small bundles of split dry wood that are sized not more than 0.75 cubic feet, wood pellets, manufactured compressed wood logs, wood bricks, or wood pucks are not considered commercial wood sellers.

Program Registration Requirements

- 1) Submit a registration application online
- 2) Own a DEC approved moisture meter
- 3) Possess a valid Alaska Business License
- 4) Renew every three years

After DEC Receives and Processes Your Application

- 1) You will be assigned a unique registration number
- 2) DEC will provide a batch of numbered carbon copy moisture disclosure forms (link)
- 3) You will be added to DEC's online list

Moisture Disclosure Forms Procedures

Fill out and sign the form each time wood is delivered or picked-up. Follow the measurement procedures if providing the moisture content. Have the customer sign the form or indicate that they were unavailable or unwilling to sign. Provide one copy of the form with the customer.

Form Recordkeeping and Monthly Submittal

One of the two remaining copies belongs to you and you must retain it for two years. The other copy must be submitted to DEC. Submit batches of the previous months completed forms and any damaged or voided forms by the 15th of each month. If any forms were lost, report the serial numbers of the lost forms. Alert DEC when you need more forms. If your permit expires or is revoked, return all unused forms.

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Measurement Process

<i>Above 32° F</i>	<i>Below 32° F</i>
Providing Moisture Content - Measurements Required	
1) Randomly choose three pieces of wood per cord when the wood is delivered or picked up 2) Make a fresh cut in each piece 3) Use an approved moisture meter to measure the middle of each fresh cut 4) Record the measurements on the form	*Wood moisture can only be measured if it was cut, split, stacked, and covered before freezing and a set of moisture measurements was taken before freezing. 1) Record those measurements and the date they were taken on the form
Selling as Wet - Measurements Not Required	
1) Check the "Wet/Frozen" box 2) You aren't required to cut and measure any of the wood delivered or picked up	If wood wasn't cut, split, stacked, covered, and then measured before freezing it is assumed to be wet, check the "Wet/Frozen" box.

Consequences for Failing to Comply with Program Requirements

Consequences to wood sellers who fail to meet the voluntary program requirements would initially include remedial training and could result in removal from DEC's public list. You can formally appeal any program decision about your application, renewal, or compliance with the rules of the program to the DEC Air Quality Division Director.

Recognized Dry Wood Seller

Given the importance of burning dry, seasoned wood to reduce smoke, DEC also seeks wood sellers that are committed to providing dry wood to consumers. A voluntary program is being established to provide recognition to dry wood sellers, provided they can demonstrate their capabilities for assuring the sale of dry wood.

To receive recognition, DEC staff will work with dry wood sellers to inspect the place of business/wood storage to ensure the seller is capable of reliably providing dry wood. Other procedures and/or forms may or may not apply depending on the seller's process.



Program Improvements

As a new program, DEC is interested in making improvements as we work with wood sellers and consumers in moving forward. We anticipate that the voluntary program requirements may change as the program develops. DEC will post changes and notify registered wood sellers through email. The most recent version of the voluntary program requirements including the version number and effective date will be posted online.

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Will this Program Be Mandatory?

This program may become mandatory in the Fairbanks-North Pole area in the future. DEC recently finalized state regulations (18 AAC 50.076) that would make the Wood Moisture Disclosure Program mandatory for wood sellers selling wood to be burned in the Fairbanks North Star Borough (FNSB) fine particulate matter (PM2.5) nonattainment area if the area is moved up to a 'serious' classification by EPA. Based on current air quality trends, it is anticipated that this program will become a requirement for that area in 2016, but DEC will issue a 60 day notice before initiating the regulatory program for those providing wood to the Fairbanks-North Pole area. Until that time, wood sellers in the FNSB can participate in the voluntary program.

Should the regulatory program become effective, consequences for failing to meet program rules can include remedial training on the program requirements, a notice of violation, removal from DEC's public list, and enforcement under AS 46.03.020, 03.760, or 03.790. You can formally appeal any decision about your application, renewal, or compliance with the rules of the program.

More Information

Visit the Moisture Disclosure Program webpage to find a list of registered sellers, how to register, approved moisture meters, and program forms: burnwise.alaska.gov/moisture_disclosure_program.htm

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